



**Michigan Affiliate Meeting Minutes
June 24, 2009**

Called To Order: The meeting was called to order at 9:45 A.M. by Shannon Lindquist

Attendees: Suzanne Pish, Laurie Blanchard, Barbara Reynolds, Bonnie Lehman, Diana Hassan, Sue Shenk, Shari Spoelman, Chris Venema, Dawn Contreras, Diane Rellinger, Joyce McGarry, Patricia Joyce, Lisa Treiber, Donna Turner, Jan Seitz, Jean Kerver, Kilah King, Cheri Booth, Joan Miller, Terry Jones, Sharon Jeffery, Shannon Lindquist, Kathe Hale, Gail Innis, Carolyn Penniman, Margaret LaShore, Jane Hart, Brenda Reau, Linda Huyck, Cathy Newkirk, Brenda Long, Gretchen Hofing, Kimbirly Bodfish, Monica Smith

Approval of Minutes: Motion to approve October, 2008 minutes by Kathe Hale/seconded by Terry Jones. ***Motion carried.***

Committee to approve the minutes: Margaret LaShore, Linda Huyck, and Jane Hart

Approval of Agenda: Motion to approve this agenda made by Chris Venema/seconded by Shari Spoelman. The 75th Anniversary of NEAFCS, NEAFCS auction, and new slate of officers was added. **Motion carried.**

Officer's Reports:

President: Shannon Lindquist

- ❖ Will be going on a one-month medical leave and will return on August 3, 2009

President-elect: Jinnifer (Gibbs) Ortquist

- ❖ Secured Spring Membership meeting location, presenters, morning refreshments and lunch.
- ❖ Attended MCEA meetings in March and June.
- ❖ Missed the May, 2009 NEAFCS Board meeting conference call due to my wedding.
- ❖ As MCEA-elected Human Resource Liaison, I communicated with Nancy Axtell in Human Resources to explain MCEA and to forward current needs/issues of MSUE employees as identified by MCEA: the need to have HR Benefit educational sessions at Fall Extension Conference and to increase annual communication regarding non-MSUE sponsored optical plans that are available.
- ❖ Pursued/received MSUE Professional Development Scholarship to attend NEAFCS in Birmingham, AL in September, 2009.

Secretary: no report

Treasurer: Laurie Blanchard

- ❖ Receipts for today's meeting were distributed or will be mailed to participants.
- ❖ Budget report given - \$5,582.34 balance with 79 members.

Past President: Lisa Treiber

- ❖ Attended March 24th MCEA meeting in Lansing.
- ❖ Participated in March 27th and May 18th NEAFCS Conference calls.
- ❖ Attended June 4th MCEA Retreat at Game Preserve in Bath, MI.

Regional Reports – Jinnifer Gibbs-Ortquist

North Region/Awards: Diane Rellinger

No report

South East Region/Member Resources: Kris Swartzendruber

Nov. 18, 2008

Discussion on recruitment of new MEAFCS members.

Potential new members can receive a complementary membership for the year.

Membership fees are due on Dec. 15th to Laurie Blanchard. Cost-\$115

It was asked if members could use internal funds to pay dues. If it is a trust fund, no, if it is allocated in the county budget yes.

NEAFCS/MEAFCS awards nominees and applications for 2009 – Kris encourages members to apply for awards in 2009. Typically, the awards applications are due early Feb. To learn more go to:

www.msue.msu.edu/meafcs. At the National site there is a tip sheet to give you ideas on how to produce a great application. Some of the national awards have a monetary award as well. We discussed the importance of applying for awards for Professional development purposes.

Kris and Eileen updated the fall membership meeting held at Extension Conference on Oct. 15, 2008.

Highlights: New officers were elected. They are: President – Shannon Lindquist

President Elect – Jennifer Gibbs

Past president – Lisa Treiber

Secretary – Cindy Warren

Treasurer-Laurie Blanchard

The board is encouraging member to sell and/or purchase “Friends of MEAFCS” Cookbook to help raise money for the Doris Wetter’s Travel Fellowship Funds. These funds are awarded to support professional development of MEAFCS members.

The board would like to encourage members to consider joining a National committee. It is an easy, fun way to support and learn more about your organization. For more information, go to the National web site or contact Linda Huyck who currently is a member of a National Board.

Discussion on quarterly news packets. Some members thought and feel that this is something that the AOE should be doing. It was also brought up that we all have access to eXtension and that it is also a good resource for researched based information. Eileen shared that the board feels that since many EE are writing news releases that it would be a nice way to share them the rest of us.

E SNAP-ED will be hosting a training at Tollgate on Dec. 9th called “Communication for Impact” Dr.

Ruth Borger from ANR Communication will be the speaker. If you are interested, contact Lois.

ServSafe training was held on Nov. 5-7 in Jackson County. 22 EE attended, all passed. Those who attended thanked the experience EE’s (Joan Miller and Chris Venema) for their support and guidance especially with the on line exam. There was discussion around the many different languages that EE are encountering. This concern has been shared with state ServSafe coordinator, state office and state health dept.

Cathy Newkirk shared that Lois has taking over training responsibilities for the regional SNAP-ED staff. Cathy has been assigned other regional responsibilities. Nutrition I, II, III is now on line. New staff may complete the course sooner and cheaper. There will still be some face to face training. Saginaw has hired a new EE to manage SNAP-ED and Wayne still has an opening for an EE- MNN and ServSafe. She reported that many SE counties are developing partnerships with MNN through the local ISD primarily.

Kathe Hale distributed a report of the work she has been doing on submitting RFP and their status. The regional will be resubmitting the HUD grant for 2009. Kathe will be in contact with the counties who are directly related to that grant to meet in Dec. Received \$10,000 from Wells Fargo for foreclosure prevention work for Macomb, Wayne and Washtenaw County.

Eileen Haraminac reported on EFNEP. 2009 will be the 40th anniversary of EFNEP. 10 counties have EFNEP funding; currently, working on updating Mission, vision and plan of action.

Gail Innis gave update on BKC. The grant has been extended for six months through March 09. No word on RFP for the New Year. Shared stricter stipulation on how providers can earn CEU’s. Video library has been limited to 6 per person per year. CEU’s 10 hours must be face to face. They must have email to receive CEU’s. The numbers are up statewide and MSUE plans to go for all the money.

Christine Rivette is a new EE with responsible MNN. Provide training and supplies to classrooms on food and fitness. The Choices conference will be March 11-12, 2009 Kellogg Center.

March 24, 2009

MEAFCS Board Meeting (1/16/09) – was held in Kent County. Both Kris Swartzendruber and Laurie Blanchard attended. Kris shared highlights of the January Board meeting. New staff is considered guests and not official members until they pay their first dues. We currently have 77 members for 2009 which is up 2 from 2008. Of particular concern to the state board are travel costs for North and UP members. Board is looking to cut face-to-face meetings back to two a year. There was a suggestion from Southeast members for the board to look into Adobe Connect for meetings or use webcam/Skype for meeting attendance from a distance. Further discussion on use of technology for Southeast meetings.

MEAFCS Membership – Terry Jones stressed the importance of membership for staff, the importance of belonging to an association not just for camaraderie in the region but career development and steps to success within MSUE. During both the 3 year and 6 year continuing employment processes, staff is asked to document their professional association activities. There were several suggestions that both CEDs and other FCS staff (during mentoring process) share the importance of FCS staff belonging to the MEAFCS association. To further support and encourage membership there was suggestion to think outside the box and allow for staff to pay membership in over time (2 payments or 3 payments spread throughout the year), offer 2 years for the price of 1, offer a reduced rate for joining and to encourage more participation of FCS staff by including professional development activities with each quarterly meeting.

SERV SAFE – Counties reported on their current SERV SAFE activities and number of sessions they have provided. There was general discussion about the barriers to providing SERV SAFE at the county level and discussion about general frustration and disappointment in the state office and their lack of support to answering questions in a timely manner, marketing the program, books not being mailed on time to participants, classes being canceled due to not enough participants when starting out with 5-6 people would at least get some FCS staff started and would get the word out that MSUE is offering the program. Canceling leaves a bad impression with local people and does not lead to consistency of programs being offered. Cathy Newkirk will share concerns and frustrations at next CED meeting. Also list of classes is not on the MDA or NRA websites, brochures are misprinted, and other issues were discussed.

Governor's cut to MSUE - Discussion as to what counties are doing to garner local support. Right now there is more concern about local county budgets.

AoE Updates –

Human Development – Holly shared the latest developments – Reorganization of work teams, AoE grant proposal and Webinar for RETHINK has been developed with Terry Jones.

Food, Nutrition and Health – AoE grant is underway to conduct Cost Benefit Analysis research and evaluation of EFNEP and SNAP-ed program. Nutrition Concept in a Box will be piloted by Sanilac.

Food Safety AoE is looking to redevelop Food Preservation program.

Cathy Newkirk – SNAP-Ed is in process of developing 09-10 proposals; school match a possibility;

Handbook for county programs and evaluation changes for EFNEP and SNAP-Ed.

Kathe Hale – MSHDA proposal being developed; Financial literacy, housing education and parenting education funding is being looked into; if you have needs, contact Kathe; Discussion of use of summer interns re. technology and FCS programs like webcasts, webinars, podcasts, use of facebook to market programs. Kathe will look into providing Professional development at June 4 MEAFCS meeting.

Eileen Haraminac – EFNEP new goals to increase enrollment and graduation rates; restructure curriculum, goal setting, providing participant incentives to keep them enrolled, looking at Navigating for Success (Cornell curriculum), revision of behavior checklist, on-line training for staff, find ways to increase participating during December and summer months and redoing the marketing brochure.

Gail Innis – Better Kid Care – In absence of Gail, Holly shared BKC has received a 6 month extension.

Christy Rivette – MNN - Healthy Classroom Healthy School training - that is coming; there will be a Grow Your Kids with Fruits and Veggies campaign again this summer with lots of new "stuff" – measuring spoons, measuring cups, orange peeler, etc; applications are due mid-April and partners will be contacting CED's to advise them about their projects.

June 8, 2009

MEAFCS Board Conf. Call from 5/18/09 – The majority of the conference call was dealing with preparations of the Spring Membership meeting which will be held June 24, 2009 from 9:30 am to 3:30 pm in Lansing. Kris will not be able to attend and has asked Eileen to be her alternate chair for the region. The State has been approached to host the 2012 national Conference. It is being considered-our region is very hesitant to support the idea especially with the economic climate. The

national Board will be selling cookbooks as a fundraiser and would like the state to assist. Again we are concern of how we may do this with the economy. Chris V. suggested that the board or membership consider donating set amount.

ServSafe- There will be a conference call on Monday June 8th statewide to discussion the state of the program. Kristie shared that Genesee health department will no longer provide the training and that has helped her enrollment. Joan shared that Washtenaw County classes are full. Jan S. filled in for her during medical leave and experiences the capacity of this county's classes plus the challenge of the ESL participants.

AOE Updates:

Human development will be submitting two AOE Competitive grants proposals: one for RELAX and one for Together We Can.

Family Resource Management AOE will be meeting on June 11 in Gaylord.

Food Safety will be meeting June 12 in Washtenaw County. The group is looking to partner with Nebraska, Iowa and Wisconsin on work in the areas of food Preservation. Tried to bring in Georgia but the specialist's plate is full with in state projects. Kathe shared that Mary Wilson has an intern who is videotaping garden projects in the region and is willing to share him for food preservation trainings with the idea of putting the training on line. Discussion of linking food preservation web site to Mlgarden website.

Food, Nutrition and Health Piloted "Concept in a Box" and working on refining the evaluation tool.

Working on a cost benefit project for Snap Ed and EFNEP. Other states are very interested in this as well. The plan is to do a longitudinal study of 200-300 families.

Cathy Newkirk –There was training on Healthy Classroom Healthy Youth Program in collaboration with Michigan Fitness Foundation. Feedback was positive on the training. The online training for new staff has had the first group go through with good success and feedback. She will be scheduling summer visits.

Kathe Hale – the Farm market brochure developed by and for the counties in the north part of the region is completed and to the printers. Farm Bureau was a partner in this project. Looking for RFP for the HUD \$ It has not been release to date. Also working on creating a contract/partnership with a credit reporting company for MSUE to pull credit reports to stay in compliance as a HUD Counseling agency. Also shared may be opportunities to do work in the area of Energy Efficiency with the stimulus dollars.

Patti Wartinger gave an update on BKC. Four proposals for the region were submitted to ECIC.

Kathe assisted with three of them and Saginaw did the grant for the thumb area. Some of the counties will be working in the Migrant camps this summer.

Christine Rivetto – MNN – Will be providing Healthy Classroom healthy Youth Training. Also doing "Growing Kids with Fruits and Vegetables" and working on creating more in-depth evaluation for this curriculum.

Vanessa Holmes, campus liaison, asked if we are receiving the correspondence from campus and do we feel the communication is flowing effectively. Please let her or Shari know how we feel things are going and if follow up is happening. Contact her at 517-432-5223 or holmesvl@anr.msu.edu.

Project Fresh – the amounts have been announced.

Tuscola – Just staying above water budget and work wise. County slated for cuts amount unknown.

Will be doing Senior Project fresh for the first time. Funding on parenting program is lffy at best.

Livingston – Carrie is acting CED while Grace is on FMLA. They have a regional tech intern housed at their office, who is available to all of us. There budget also needs to be cut but the county is being very vague. To date they have been cut 60% in the last few years. Carrie is also been certified to do car Safety trainings.

Monroe – Brenda announced the upcoming FSEP conference which will be held on June 18th in Adrian. They are expecting 200 people and the cost is \$50. Brenda and Deanna East presented at the urban conference in Milwaukee on Farm Youth Stands and Brenda also has been selected to be an Affiliate status staff with partnership at the CARS department; her work will be on Best Practices in Youth Stands Projects. She feels there is really good fit for SNAP Ed.

Professional Development program in the afternoon was on "Utilizing Social Networks in Extension Work". Matt and Carrie were the presenters and it was a great program!!

South West Region/Historical Records: Jane Hart

- ❖ March 17, 2009 Meeting – committee appointed to write last 25 years of MEAFCS history for the 75th Anniversary: Jan Hartough, Jan Seitz and Dawn Contreras. *ServSafe*, *RELAX* and *Dining with Diabetes* continue in region.
- ❖ May 27, 2009 Meeting – Jean Kerver came as a guest and filled us in on her position, Interim until July, 2010. Linkage report by Kimbirly Bodfish in Dawn Contreras' absence. *ServSafe* increasing to \$210.00 on July 1st – continues to be focus in SW. *Dining with Diabetes* – nine sessions held in Fall, evaluation has been updated. *RELAX* offered continues to be offered by MSUE and others.
- ❖ July 29, 2009 meeting planned with elections for alternate director, linker reports, goal setting, and Cheri Booth report.
- ❖ Staffing Changes:
 - Ingham County has two new PAs – Carolyn Foster and Carol Isenga; Jo Cooper retired.
 - Cass County/MEAFCS – Cindy Warren left Extension to spend more time with her family.
 - Ionia County – PA Dee Kadwell resigned.

Central Region/Professional Development: Sharon Jeffery

- ❖ MEAFCS CR met on March 27, 2009 in Shepherd, MI. Ten members attended and the meeting was very productive with members providing updates in the various program areas represented, conferences attended, and future plans. Budget issues were also discussed.
- ❖ The CR meeting planned for June 12th was cancelled.
- ❖ There have been no recent changes in membership, but a CR member has a new name. Jinnifer Gibbs was married in May and is now Jinnifer Ortquist.
- ❖ To fulfill our responsibilities regarding professional development, I reviewed applications and participated in conference calls to determine award winners. It is impressive to see the array of opportunities and efforts in which MSUE personnel are involved. It is unfortunate more funding is not available to support more efforts.
- ❖ Our region wishes to express our sincere sympathy to Margaret Hauxwell in the recent, sudden death of her husband; and to Cindy Jacobi in the loss of her son. Margaret and Cindy, you are in our thoughts and prayers.

U.P. Region/Public Affairs: Beth Waitrovich

- ❖ The UP region met on May 8, 2009.
- ❖ A discussion was held about holding some type of educational/information offering at our meetings. We decided we would like to try to have an education/information offering at our next meeting on August 7th.
- ❖ Joan Vinette has provided a recipe already for the cookbook for NEAFCS.
- ❖ Members were asked to inform Shannon about their plans to attend the annual meeting.
- ❖ We will meet again August 8, 2009.

Standing Committees:

Audit Committee: No report.

Nominating Committee: Lisa Treiber – Committee consists of past-president, Lisa and one representative per region that isn't eligible for a position. We are looking for a President-elect and Secretary this year.

NEAFCS Update:

- ❖ Shannon is looking to bring 2012 NEAFCS Conference to Michigan and is looking to committee. Much discussion ensued on the concerns about fundraising, possible

numbers of staff in 2012 and the overall economic situation. We decided to wait another five years.

- ❖ Linda Huyck reported that awards have been cut back as the sponsors aren't there any more to subsidize. National doesn't want to raise dues again and the next step in fundraising is the *Living Well Cookbook*
- ❖ Everyone is encouraged to consider running for a national office.

Old Business:

- ❖ NEAFCS 75th Anniversary – SW region has committee that is working of the last 25 year history of our affiliate.

New Business:

- ❖ Nominations – Lisa will send an email to the membership re. job descriptions.
- ❖ Auction items for NEAFCS – three to four are needed for the Birmingham Conference. We will contact Kathy Forester and Rita Klavinski. Small items are better than a large one because of transportation issues.
- ❖ Fall Extension Auction Items – There will be both on-line and face-to-face auctions. Leadership is changing on on-line – a digital picture is okay for presentation, and more information will be coming.

Meeting adjourned: Motion by Margaret LaShore/seconded by Kathy Newkirk. ***Motion carried.***

Next Meeting Date: During Fall Extension Conference – October 14, 2009 - campus

Upcoming Dates:

NEAFCS National Conference in Birmingham, Alabama – September 14 to 18.

Respectfully submitted by Jane Hart.