

MEAFCS  
Fall Membership Meeting  
Oct. 22, 2013

- I. **Jennifer Berkey** – Called meeting to order at 8:00 am on Tuesday, Oct. 22, 2013. Thirty-three members and 22 guests and administration were in attendance (see attached sign in sheet).
- II. **Approval of Agenda:** Motion: by Waitrovich, Support: Haraminac to approval the agenda. Motion Carried.
- III. **Approval of Minutes:** Motion: by Clark-Jones, Support: by Tiret to approve the minutes as printed. Motion Carried.
- IV. **Appointment of Committee to Approve the Minutes:** Haraminac, Berkey, Hart
- V. **Speakers** - Dr. Cook and Matt Shane spoke to the group with an administrative and MCEA update with information on the John Hannah Endowment.
- VI. **Officer Reports**

**President - Jennifer Berkey**

- Conducted the July Board retreat.
- Reviewed minutes from the July board retreat.
- Sent MEAFCS membership update in August.
- Attended Galaxy and all NEAFCS meetings as the representative of MEAFCS.
- Prepared agenda for October membership meeting.
- Sent MCEA report for MEAFCS.
- Participated in MCEA conference call.
- Coordinated details regarding October membership meeting.

**Past President - Eileen Haraminac**

- Attended the MEAFCS board retreat in August. She offered to provide a give-away for the NEAFCS general session/ Galaxy conference. 150 stretchy blue exercise bands were given to Lisa Treiber to deliver to the session.
- Coordinated with Rita Klavinski and Jennifer Berkey to test the survey monkey site for the 2014 Officer elections.
- Confirmed the interest of the candidates and sent the request for each candidate to write a short bio and answer the question: "How do you feel your skills and experiences can benefit MEAFCS" (no more than two paragraphs). These have been sent to Rita to post with the ballot on the survey monkey.
- Prepared the "Oath of Office" document for the induction ceremony at fall conference MEAFCS session.

### **President Elect - Diana Fair**

- Attended Galaxy Conference in Pittsburg including the NEAFCS Business meeting Wednesday morning, the NEAFCS Awards Banquet Thursday night (congratulations to our two national award winners) and the NEAFCS Affiliate meeting on Friday morning.
- Arranged and attended States Night Out at Six Penn Kitchen during Galaxy Conference.
- Worked with Carolyn Penniman to compile a list of potential new MEAFCS members.
- Emailed invitations to potential members for the MEAFCS Breakfast Business Meeting during FEC.
- Compiled list of guest attendees and submitted to Megghan Honke for the MEAFCS Breakfast Business Meeting.

### **Treasurer - Holly Tired**

- Account balance as of 10-7-13 is \$2718.94
- I participated in the MEAFCS Board Retreat in August 2013
- I attended Galaxy 4 Conference in Pittsburgh and organized a display table for MEAFCS
- My reports for the year were lost on my hard drive crash, and are now mostly recovered thanks to Gail Innis and Jennifer Berkey.
- A copy of the checkbook and budget were sent along with this report to Secretary Gail Innis.

### **Secretary - Gail Innis**

- I participated in the MEAFCS Board Retreat in August 2013
- I attended Galaxy 4 Conference in Pittsburgh and volunteered at a display table for MEAFCS
- I assembled a picture slide show for FEC MEAFCS meeting
- I updated MEAFCS materials on the Portal
- I compiled officer and region report and distributed to the membership with the agenda for the Fall Conference meeting

## **VII. Regional Reports: Diana Fair**

### **Southeast Region - Terry Clark Jones**

The SE held a regional meeting on Tuesday Aug. 13 at Detroit Eastern Market. Eileen Haraminac was the host. The group was able to tour and shop at the market. The next meeting will be Dec. 6<sup>th</sup> and will be held at Zenders in Frankenmuth. Current responsibilities of the region are awards. Members in the region are assisting and preparing for the awards program that will be held on Tuesday morning Oct. 22 from 8:00 to 9:30 am at FEC. A completed awards handbook with details on what needs to be done for the awards committee is completed and will be passed on to the SW region who will assume the responsibilities after FEC. Photos were taken and shared with the award winners at Galaxy 2013. Gail Innis will create a slide presentation for the Membership meeting.

Plans were discussed at the Aug. meeting on the region's next responsibility after 2013 FEC meeting. The topics that will be built upon are recruiting and inviting new members,

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Gail Innis  
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recruit and inviting retirees and ways to engage lifelong members more. The membership will further discuss a plan at the Dec. 6<sup>th</sup> meeting.

I will continue to serve as regional director for one more year.

### **Southwest - Joyce McGarry**

The Southwest MEAFCS Region met on September 6 in Berrien County. We had 8 members attending. Diana Fair reported on the summer board retreat in Frankenmuth and the discussion about the on-line ballots for the upcoming elections in October. We confirmed our plans to attend Galaxy conference in Pittsburgh. We discussed the membership meeting at FEC and how to engage in recruiting more members and enlisting more members to apply for awards. The SW region is looking forward to their new awards assignment.

### **North Region - Carolyn Penniman**

I attended the summer board retreat in Frankenmuth.

UP North Region met by conference call on September 5, 2013. All are helping to promote membership in MEAFCS.

The Bylaws were revised as approved at the May membership meeting and the updated documents (Bylaws and Handbook) have been provided to our secretary Gail to post on the MEAFCS website.

The 2013 membership brochure is available on the website, with the current member list.

I worked with Diana Fair to contact potential members; I also sent an e-mail invitation to Lifetime members to our October 22 meeting, and I have created an e-mail list of their contacts.

Jennifer Berkey, Lynn Krahn, Tracie Abram and Carolyn Penniman attended Galaxy/NEAFCS conference in Pittsburgh Sept. 16-20.

### **Central Region - Ann Arnold**

The group met at Isabella County MSUE office in September. The morning began with a meet and greet and sharing on Institute/Program updates. Discussion moved on to what the Central Region's new responsibilities would be after the Fall Membership meeting in October. Lisa shared the description from the MEAFCS Handbook page 10 that covers the Public Affairs Committee. Highlights were given from the Galaxy Conference. Names were shared for FEC invitations of new staff.

Future meetings have been set: December 16 Blanchard @ Loafer's Glory Bring an ornament to exchange. March 7 (March 21 snow date) Mt. Pleasant MSUE office. June 6 Kent Co. MSUE office. Sept 26 Big Rapids MSUE office. Mark your calendars...no excuses!

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Our retirees met with us during the afternoon hours, we discussed ways to work with one another to make our programs excel. It was discussed that we may be missing pieces of the history of Extension due to so many wonderful people retiring. It was also discussed that perhaps retirees could help us with professional development by providing ideas for our meetings, reviewing award applications and providing input on 3-6 year employment processes. And finally it was discussed that retirees could assist with our role in Public Affairs and future roles within the organization.

**VIII.** Awards Recognition- Terry Clark-Jones, SE Region

Awards were presented to several members that included state and national award recognition (see attached awards brochure).

**IX.** New Business

1. Galaxy Recap – Gail Innis shared a short series of photos from the Galaxy conference that highlighted member involvement, networking, and learning experiences in Pittsburgh.
2. Awards – Joyce McGarry gave an overview of awards for 2014 and encouraged all to apply. Applications are due 1-15-13.
3. 2014 Dues & Treasurer’s report - Holly Tiret, outgoing Treasurer reminded us of the date for dues to be sent to the new Treasurer (12-31-13). The total of \$145 can be paid in full or in three installments; Dec. - \$50, Jan - \$50, Feb - \$45. A full treasurer’s report was reviewed during the officer reports and was emailed to all members.
4. MEAFCS 2013 Goals and Public Value Statements - Jennifer shared an update on our next year’s goals and a public value statement for MEAFCS was shared (see below).

**2013-2014 Goals**

Increase Membership to 50 by September, 2014  
Increase Communication with Institute Directors  
Increase and Promote Professional Development Opportunities: Internal and External  
Create public value of MEAFCS membership

**PUBLIC Value Statements**

**LEADERSHIP** -When joining NEAFCS – Michigan Affiliate (MEAFCS), members will increase their leadership skills which develop personal and professional growth in turn creating MSUE representatives who are experienced leaders to build stronger communities.

**PROFESSIONAL DEVELOPMENT**- When joining NEAFCS – Michigan Affiliate (MEAFCS), members have increased opportunities for professional development, which leads to core competencies in their specialization that benefits members, colleagues, MSUE and the community with cutting edge, research-based and unbiased knowledge.

**MENTORING AND SUPPORT** - When becoming a member of NEAFCS – Michigan Affiliate (MEAFCS), members will receive mentoring and support which leads to a deeper connection of the organizational culture which creates a validated and confident employee who exemplifies the mission of MSUE.

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5. Election Results and Induction of New Officers - E. Haraminac announced the results of the election and conducted the induction of officers. The 2013-14 officers are: President, Diana Fair; Past President, Jennifer Berkey; President Elect, Holly Tiret; Secretary, Laurie Messing, and Treasurer, Lynn Krahn. Jennifer recognized and thanked outgoing officers. Jennifer was presented with a basket of mementos for her year of service to the organization.
6. Feedback on election via Survey Monkey - Jennifer and Eileen shared the positive feedback on the pilot trial for voting by survey monkey. This system alleviates the issue with absentee ballots. The general consensus was that the system worked well.

#### **X. Old Business**

1. Doris Wetter's Fund Update - Rita provided information on the distribution of funds for members who attended Galaxy. There is still an opportunity for work teams to access funds for research/travel. Applications must be received by Jan. 1, 2014 for funds to be spent by June, 2014.

#### **XI. Administrative Thoughts**

1. Institute Directors share a hello and encouragement to become and/or remain active members of an association and stressed the importance of this part of our professional development.

**XII. Adjournment** - The meeting was adjourned to Fall Extension Conference at 9:30 a.m.