

**MEAFCS Board Meeting
August 8, 2014
Minutes**

I. Call to Order at 1:38 p.m. Board members present-Diana Fair, Holly Tiret, Lynn Krahn, Terry Clark-Jones, Carolyn Penniman, Jane Hart

II. Additions to Agenda- none

III. Approval of Agenda- Motion to approve by Jane. Support by Carolyn. Motion carried.

IV. Approval of Board Minutes

- July 2014 Board Retreat: Motion to approve by Terry. Support by Carolyn. Motion carried.

V. Appointment of Committee to Review Minutes: Carolyn, Terry, Diana, Lynn

VI. Officer Reports-Diana Fair

President-Diana Fair

- Conducted MEAFCS Board Retreat July 9th and 10th in Birch Run
- Reviewed minutes from the July Board Retreat
- Sent letters to Maggie Bethel and Ray Hammerschmidt welcoming them as the new interim MSUE Directors on behalf of MEAFCS
- Participated in NEAFCS and Central Region updates
- Contacted the MEAFCS Board for the names of the four voting delegates for Michigan: President and 3 additional Board members (ranking order is in the MEAFCS Handbook).
- Emailed the membership:
Volunteer for a “teller” for the Central Region Business meeting during the NEAFCS Annual Session
Volunteer (one from Michigan) to serve on the NEAFCS National Nominating Committee
- Wrote the Michigan Affiliate Annual Report and submitted to NEAFCS by the 8.1.14 deadline
Note: this is a change in due dates; previous years’ annual report has been due Jan/Dec. Now it’s Aug/July to correspond with the NEAFCS Annual Report. So yes...I wrote TWO annual reports this year! ☺

President Elect-Holly Tiret

- Attended Summer Board Retreat in July in Birch Run
- Sent out emails regarding collecting donations for MCEA FEC Auction
- Worked with ANR Events Management System to collect past due fees from Summer Membership Meeting.

Past President-Jennifer Berkey

1. Participated in MEAFCS Board retreat.
2. Assembled the nominating committee for officers.
3. The nomination committee has been meeting over email and will have a slate of officers by the end of August. We have secured candidates for Treasurer and Secretary.

Secretary-Laurie Messing

- Compiled minutes for review from the July Board retreat and assisted with the agenda for the July Board retreat and August meeting
- Sent minutes for posting to the new website
- Attended the July Board Retreat

Treasurer-Lynn Krahn

Three memberships were received in mid-July – Ann Arnold, Denise Aungst, and Caroline Shrier. A deposit of \$435 was made to MEAFCS checking account, and payment of \$300 was made to NEAFCS.

Bank balance is \$3,406.68

VII. Regional Reports-Holly Tired

UP North Region – Denise Aungst/Carolyn Penniman

Our region met by conference call on July 30.

Denise begins her maternity leave August 18. Karen Fifield will serve as the Alternate while Denise is away, and then continue in that role when Denise returns and become Regional Director, as Carolyn's term ends in November. Denise met with Karen to discuss her participation in monthly board calls for Sept., Oct. and Nov. (if not cancelled).

Beth Waitrovich will serve as the UP North region's representative on the Nominations Committee.

For our professional development assignment, we discussed and selected four topics with one person to provide leadership for each, hoping to begin offering in 2015 via adobe or online format for the entire membership as well as other MSUE staff, with discount for members. They would be posted in events management for registration.

The theme for our basket for the MCEA John Hannah Endowment fundraiser is an UP North winter survival kit.

Our next meeting will be during the FEC membership meeting on November 5, followed by a conference call in December.

Central Region-Jane Hart/Lisa Treiber

The Central Region met via conference call on July 15, 2014. The group has taken on the project of planning and hosting a Retirement Seminar for MEAFCS members and all MSUE staff. Plans are for the event to be held in Mt. Pleasant at the MSU Extension office, on October 24. Contact has been made with MSU HR for a guest speaker in the morning, a panel of recently retired MSUE employees will speak on their experiences and the day will wrap up with a presentation from Bill Hendrian about planning events that occur near the end of life. A save the date flyer has been sent out to all MSUE staff, work is in place to create an Events Management link. We are also looking into possibilities of making the event viewable for long distance staff so they too can participate on this date. Central Region members will meet via conference call later this month to work on more plans for this event. We will continue to report to the Association as plans progress.

Southeast Region- Terry Clark-Jones/Gail Innis

Updated the current members list for the MEAFCS website twice. Contact National about membership status as well as obtaining accurate years of membership. A potential members list was created and shared with the board to review for additional suggestions. Also a current member ship list has been created and currently gathering years of membership via request to members to review their membership profile to pull the date.

The SE region will meet on Friday, Aug. 15 in Lapeer County and Gail will be convening the meeting since I need to be on campus for a HUD audit wrap meeting. We will be reviewing letter of invitation to potential members and a renew letter for 2015. Also on the agenda is discussion for certificates, bookmarkers and Facebook postings.

Southwest -Leatta Byrd/Zelda Felix-Mottley

Awards/Historical Records Leatta of the Southwest region reported that their next meeting is in early September, and they were unable to meet in July.

Awards process is now wrapped up, and the team will be preparing Awards booklets for FEC. They are asking awards recipients to send awards descriptions to the team.

June, 2014 - Report

South West –region

Leatta Byrd – President and President - elect, Zelda - Felix Mottley, the attended Spring Annual meeting, June 16, 2014 in Mt Pleasant, MI. and presented both MEAFCS and NEAFCS awards to this year (2014) award winners.

July, 2014 – Report

South West - region

There was no meeting held in July. Next scheduled meeting is for September 2014 in St Joseph, MI.

VII. New Business

- NEAFCS Voting Delegates: Diane explained the process and order according to our MEAFCS Handbook for selecting our voting delegates. Voting delegates this year are Diana Fair and Holly Tired. Alternates for them are Lisa Treiber and Leatta Byrd.
- A teller is needed to handle ballots at the central business meeting. If anyone is interested please contact Diana.
- NEAFCS Nominating Committee: The requirements to be on the nominations committee are: have been to at least three annual sessions, have served on a national committee, or as officer in their own affiliate.
- MCEA Update- The MCEA summer retreat is scheduled September 22nd at the Kent Co. office and they have invited Ray and Maggie.
- MEAFCS Membership Meeting: The membership meeting during FEC week will meet Tuesday evening November 4th at the Kellogg Center. Because there may be an overlap of times of the afternoon team meetings and the MEAFCS membership meeting, dinner is being arranged to be available from 5:00 p.m. to 6:00 p.m., and the membership meeting will begin at 6:00 p.m.
- Holly reported presenting Building Strong Adolescents at the FCSEM (Family and Consumer Science Educators of Michigan) conference. Holly said it would be worthwhile to invite the president of the FCCLA (Family, Career and Community Leaders of America) youth group to one of our meetings with a goal of educating the youth about Extension as a potential career goal.
- Doris Wetters- A question was raised as to whether there is a report of how Doris Wetters fellowship funds were spent. There have been many donors including retirees, who would be interested to know. Terri mentioned that retirees do ask about the funds, and Carolyn suggested that it is important to keep them informed.
- NEAFCS Attendee contact list-please send Laurie your information for the contact list if you are attending NEAFCS

IX. Old Business

- MEAFCS Facebook page—SE will continue to update and discuss additions
- An awards training was suggested as a professional development to teach members how to write an awards application and who is eligible. The Southwest team will talk about possibilities.
- Discussion took place around whether membership is cumulative or starts again when there is a lapse. According to the NEAFCS website, membership is cumulative.

Meeting adjourned at 2:20 p.m. Motion by Jane. Support by Holly . Motion carried.

Upcoming meetings:

- NEAFCS Annual Session, Hyatt Regency, Lexington, KY September 15-18, 2014

- MEAFCS Membership meeting at FEC on Tuesday, Nov. 4th 5-6 dinner; 6-9 mtg. Kellogg Center MSU
- Board Meeting via Conference call on September 12, 2014 from 1:30-3 p.m.